## Trashion Refashion Show Design Submission Checklist

The following is a list of information needed for your EasyChair submission. *Some mandatory items may appear redundant or unnecessary but are required by EasyChair.* Thanks for your understanding! Please send any questions to <a href="mailto:contact@bloomingtontrashion.org">contact@bloomingtontrashion.org</a>.

## **AUTHOR INFORMATION**

	First name (mandatory)  EasyChair will list the person entering the information for the design as the "Author". In most cases, this Author will be the same person as the Designer, however, there may be some cases where a designer will ask someone else to enter a submission into EasyChair on their behalf. In that situation the Author will be different from the Designer.  Last name (mandatory)  Email address (mandatory)  Country/region (mandatory)  Affiliation (mandatory)  If you wish to have yourself and/or your design affiliated with an organization please include it here. If not, please fill in as "Trashion"	
	Webpage (optional)	
DESIGN INFORMATION		
	Title (mandatory) A unique title that is descriptive of the design. This will be the title of your design when announced on the runway and listed in the program. For example, "Rocketman's Last Party" is acceptable; "Trashion Design #1" is NOT acceptable.	
	Keywords (mandatory) At least 3 words - one word per line - that describe your submission. This is a requirement of EasyChair we cannot change. Thanks for your cooperation!	
	Runway Description (mandatory)  Descriptive content to help the script writer describe your design when it's on the runway.  Include anything that is meaningful to the design such as why you selected the title that you did; if there is something unique about how the materials were acquired or who owned them before, etc. You are welcome to go the extra mile and provide a full description, but please note that it may still be modified to fit the tone of the show and the length of description used for all designs on the runway.	

## **DESIGN INFORMATION (continued)**

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## **MODEL INFO**

☐ Do you have a model (yes/no)? ( <i>mandatory</i> )
The following information is required if you have a model:
☐ Model's first (given) name
☐ Model's last (family) name
☐ Is this the first time this model has been part of the Trashion Refashion Show?
☐ Model's runway name (if left blank the legal name will be used)
☐ Model's preferred pronouns
☐ Model's email address
☐ Model's phone number
☐ Model's age 18 or over?
If model is under 18 years of age the following information is required
☐ Model's Guardian's Name
☐ Model's Guardian's phone number
☐ Is the person willing to model for other designers?
☐ Are YOU willing to model for other designers?
<u>DESIGN IMAGES</u>
☐ High resolution image of design's FRONT ( <i>mandatory</i> )
☐ High resolution image of the design's BACK ( <i>mandatory</i> )
☐ High resolution image of a design DETAIL ( <i>mandatory</i> )
☐ High resolution image of the design's RAW MATERIALS BEFORE BEING
TRANSFORMED (mandatory)
☐ Additional high resolution image (optional)